

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES  
BISMARCK, NORTH DAKOTA  
October 1, 2019**

**PI 19-21**

**TO:** County Social Services  
Division of Juvenile Services  
Tribal Social Services  
Region Representatives

**FROM:** Debora Lachenmeier, Foster Care Eligibility Specialist

**SUBJECT:** 623-05 Foster Care Payment Maintenance – Updated charts and section names

**PROGRAMS:** Foster Care Payment Maintenance

**EFFECTIVE:** **October 1, 2019**

**RETENTION:** Until Manualized

As a result of the provider type change from Residential Child Care Facility (RCCF) to Qualified Residential Treatment Provider (QRTP), Children and Family Services has revised several charts and section headings. The words “group home” or “RCCF” have been replaced with Qualified Residential Treatment Provider (QRTP) or residential facility. On the irregular payment chart for residential care providers, irregular payment code 81 has been corrected to code 80.

The following charts were replaced with new revisions effective 10-1-2019:

Transportation Quick Reference chart attached under 623-05-65-10

Irregular Payment Categories and Codes chart attached under 623-05-65-28

In table of contents, added an identifier of “Family” to name: Irregular Payment Categories & Codes **(Family)**

Irregular Payment Categories and Codes (Group & Residential Care) chart attached to 623-05-65-35

In table of contents, removed “Group &” from chart name: Irregular Payment Categories and Codes (~~Group &~~ Residential Care)

If you have any questions, please contact Deb Lachenmeier, [dlachenmeier@nd.gov](mailto:dlachenmeier@nd.gov) or 701-328-1710

## **Charts - Irregular Payments 623-05-25-10**

Charts are helpful tools used to reiterate policy and offer quick reference to allowable versus unallowable payment options. Below are two charts summarizing what is available to children placed in family foster care and ~~group home/ Residential Child-Care Facility (RCCF)~~ foster care placements.

### **Irregular Payment Categories & Codes (Family)**

The chart entitled "[Irregular Payment Categories & Codes \(Family\)](#)" outlines the categories, ages, expenditure limits, approval process, and a brief summary of what is allowable. Note that several categories are without expenditure limit, such as child care for foster child. This is due to factors which make setting expenditure limits for certain categories unrealistic. The custodian and others involved must base expenditure approvals on prevailing rates and local factors.

### **Irregular Payment Categories & Codes (~~Group &~~ Residential Care)**

The irregular payment policy has very limited application for ~~group and~~ residential care, as rates for those facilities are governed by N.D.A.C. Rate Setting 75-03-15. The chart entitled "[Irregular Payment Categories & Codes \(~~Group & Residential Care-Q RTP~~\)](#)" outlines the categories, ages, expenditure limits, approval process, and a brief summary of what is allowable. Not all irregular payment categories are eligible for this level of care.

### **Irregular Payment Categories & Codes (~~Group &~~ Residential Care) 623-05-65-35**

Click [here](#) to view and/or print this document.

### **Category 80 - Extra Supervision 623-05-30-40**

A Category 80, Code ~~8180~~, irregular payment may be considered if a child requires extra one-on-one supervision in residential ~~child-care facility/ group home (RCCF-Q RTP)~~. The irregular payment option is specific for a limited period of time to stabilize or transition the child to a setting that may better address the child's needs.

Prior to considering a request for extra supervision in a ~~RCCFQ RTP~~, the foster care case manager must thoroughly review the situation to ensure that the current setting is indeed an appropriate care situation for the child for the time being.

The Child & Family Team, Regional ~~Supervisor~~Office, and Children & Family Services Foster Care Administrator must approve the irregular payment prior to payment authorization. Approval is for a specified one-on-one caregiver, for a set ~~amount~~ number of hours per day at a specified rate, and for a limited period of time. This irregular payment option is rarely used, but available in special, limited circumstances. The approval must be placed in the eligibility file for auditing purposes.